

## INVITATION FOR BIDS

Sealed proposals will be received at the Manchester School Facilities office at 275 Clay St. Manchester, NH before **1:00 PM**, prevailing time on the **18<sup>th</sup> of August, 2008** for the following described services.

### **Manchester Schools Facilities Improvement Program Multi School Door and Door Hardware Installation FY09-210-16**

**A walk through for all interested bidders will be held on August 8th at 1:00 PM.** The walk through will commence at 130 South Jewett Street Manchester, NH and Jewett Street Elementary School.

Specifications and proposal forms and drawings for each contract may be obtained at the Project Office at 275 Clay Street Manchester, NH for twenty-five (\$25.00) dollars each, or online at

<http://www.manchesternh.gov/website/Departments/Purchasing/BidOpportunitiesandResults/tabid/952/Default.aspx>

The check shall be made payable to: "Department of Highways, City of Manchester, N.H."

Proposals must be completed in both words and numerals on regular proposal forms, which shall be submitted in a sealed envelope clearly marked: "**Bid for City of Manchester Door and Door Hardware Installation Improvement Program**" with the name of each contract included in the proposal package, addressed to the City of Manchester Department of Highways and delivered to the City of Manchester Facilities office at 275 Clay Street Manchester, NH not later than the date and time mentioned above, at which time they will be publicly opened and read aloud.

The City of Manchester reserves the right to increase the scope of work with regard to unit prices contained within this proposal as the City deems necessary.

A Performance and Payment Bond each in the amount of 100 percent of the contract price will be required of the successful bidder.

The right is reserved to waive any informalities in or reject any or all proposals and to accept the bid that is deemed most favorable to the interest of the City of Manchester.

All inquiries should be directed to: Christopher Proulx  
City of Manchester Facilities Division  
275 Clay St.  
Manchester, NH 03103  
(603) 624-6555 X15  
cproulx@manchester, NH



**City of Manchester**  
**Facilities Division**  
**Department of Public Works**  
275 Clay Street  
Manchester, New Hampshire 03103

Kevin A. Sheppard  
Public Works Director

Timothy J. Clougherty  
Deputy Public Works Director

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**ADDENDUM #1**

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**To: Manchester Schools Facilities Improvement Program Multi School**  
**Door and Door Hardware Installation FY09-210-16 BIDDERS**  
**FROM:** CHRISTOPHER PROULX  
**SUBJECT:** WALK THROUGH SCHEDULE CHANGE  
**DATE:** 08/05/08  
**CC:** FILE COPY

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General Notes

Please note the change in date for the scheduled walk through.

**A walk through for all interested bidders will be held on August 8th at 1:00 PM.** The walk through will commence at 130 South Jewett Street Manchester, NH and Jewett Street Elementary School.

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**END OF ADDENDUM #1**

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